

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Constant Computing
 Control No.: Res. No. 201610 Invoice No.: 100972
 Invoice Date: 11/30/16 Payment Amount: \$ 948.75
 Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	RH
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	RH
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	RH
<input type="checkbox"/> If final payment, have all deliverables been received ?	N/A
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	RH
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	N/A
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	N/A
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	EH

The invoice and supporting documentation have been reviewed and it is approved for payment.

[Signature]
 Approving Authority

Date: 12-16-16

Payment approved by the Board of Commissioners by Motion No. 2016-10 or the Consent Agenda, at its meeting on 6-8-16. (If applicable)

*entered
12-7-16*

Constant Computing
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INVOICE

BILL TO

Riviera Beach Community
Redevelopment Agency
2001 Broadway
Suite 300
Riviera Beach, FL 33404

INVOICE # 100972
DATE 11/30/2016
DUE DATE 12/15/2016
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/04/2016	Business Rate Remote support, troubleshoot/resolve user issues, troubleshoot/resolve workstation performance issues, troubleshoot/resolve QB issues, restart server.	1.50	115.00	172.50
11/07/2016	Business Rate Remote support, consultation.	0.25	115.00	28.75
11/08/2016	Business Rate Remote support, troubleshoot/resolve user issues.	0.25	115.00	28.75
11/10/2016	Business Rate Remote support, troubleshoot mail server issues, identify DNS issues, create/modify DNS entries, test/verify mobile email access, consultation.	1.50	115.00	172.50
11/14/2016	Business Rate Remote support, consultation.	0.25	115.00	28.75
11/30/2016	Monitoring Advanced Network Monitoring & Inventory	1	115.00	115.00
11/30/2016	Patch Management Remote support, install updates/security patches/fixes to physical and virtual servers.	2	115.00	230.00
11/30/2016	Patch Management Remote support, install updates/security patches/fixes to workstations.	1.50	115.00	172.50

BALANCE DUE

\$948.75