

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA; APPROVING AMENDMENTS TO THE COMBINATION PLANS EXAMINER POSITION; RENAMING THE COMBINATION INSPECTOR POSITION TO BUILDING INSPECTOR POSITION; AND CREATING AN ASSISTANT BUILDING OFFICIAL POSITION IN THE COMMUNITY DEVELOPMENT DEPARTMENT; AUTHORIZING THE DIRECTOR OF FINANCE TO APPROPRIATE FUNDS FOR THE REFERENCED POSITIONS FROM THE COMMUNITY DEVELOPMENT BUILDING DEPARTMENT SALARIES ACCOUNT NUMBER 001-0715-524-0-1201 FOR FISCAL YEAR 2016-2017; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, recently, two (2) Combination Inspector and one Combination Plans Examiner positions became open in the Building Department under the Community Development Department; and

**WHEREAS**, the Community Development Department has advertised the positions, however, the Department is having difficulty filling the positions due to the current license requirements for the Combination Plans Examiner and Combination Inspections posted in the job requirements; and

**WHEREAS**, under the current job requirement for the Combination Plans Examiner Position, an applicant is required to have:

- two (2) years of experience in inspections and plans review in building, plumbing, mechanical, and electrical; and
- possession of standard certificates with the State of Florida for all of the four specialties (building, electrical, plumbing and mechanical); and

**WHEREAS**, under the current job requirement for the Combination Inspector Position, an applicant is required to have:

- two (2) years of experience in inspections and plans review in building, plumbing, mechanical, and electrical; and
- possession of standard certificates with the State of Florida for all of the four specialties (building, electrical, plumbing and mechanical) or at least two (2) standard certificates one being plumbing inspector and mechanical inspector; and

**WHEREAS**, City Staff reviewed neighboring local governments and had conversations with local general contractors and determined that it is very difficult to find personnel with all of the four specialties, unless the individual is a licensed by the State of Florida as a Building Code Administrator (Building Official); and

**WHEREAS**, City Staff recommends to amend the job requirements for the Combination Plans Examiner Position to reflect the current trends in the construction industry;

**WHEREAS**, City Staff recommends to rename the Combination Inspector Position to Building Inspector Position to reflect the current trends in the construction industry; and

**WHEREAS**, due to the number of permits being reviewed by the Building Department (about 3,600 permits a year) and to serve as a contingency plan in the absence of a Building Official, Staff is requesting for the creation of the Assistant Building Official Position. In 2010, this Position was previously available in the Community Development Department but was removed due to the furloughs and budget restraints; and

**WHEREAS**, funds for the recommended positions are readily available in the Community Development Building Department's Salaries Account Number 001-0715-524-0-1201 for fiscal year 2016-2017.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The City Council hereby approves the amendments to the Combination Plans Examiner Position as follow:

- Graduation from high school or GED.
- Five (5) years industry experience in the field of construction, building code inspection, plans review or a related field.
- Certified by the State of Florida as a Plan Reviewer pursuant to Chapter 468, Florida Statutes, Part XIII, for two (2) of the appropriate trades; OR the ability to obtain a provisional certification as an Plan Reviewer within the first ninety (90) days of hire and consequently obtain a Standard Plan Reviewer license (for two (2) of the appropriate trades) within one (1) year of acquiring provisional certification.
- Demonstrated ability to understand, review and interpret construction plans, specifications and blueprints while recognizing deviations from such plans in the construction process.
- Firsthand knowledge of the codes and regulations (including structural, electrical, gas, plumbing, mechanical, and fire codes) that govern building construction, repair, and alteration.

**SECTION 2.** The City Council hereby approves the renaming of the Combination Inspector Position to Building Inspector and hereby creates the job requirements for the Building Inspector Position as follow:

- Graduation from high school or GED.
- Five (5) years industry experience in the field of construction, building code inspection, plans review or a related field.
- Certified by the State of Florida as an Building Code Inspector pursuant to Chapter 468, Florida Statutes, Part XIII, for the appropriate trade; OR the ability to obtain a provisional certification as a Building Code Inspector within the first ninety (90) days of hire and consequently obtain a standard Building Code Inspector license within one (1) year of acquiring provisional certification.
- Demonstrated ability to understand, review and interpret construction plans, specifications and blueprints while recognizing deviations from such plans in the construction process.
- Firsthand knowledge of the codes and regulations (including structural, electrical, gas, plumbing, mechanical, and fire codes) that govern building construction, repair, and alteration.

**SECTION 3.** The City Council hereby approves the creation of the Assistant Building Official Position in the Community Development Department with the following job requirements:

- Graduation from high school or GED.
- Ten (10) years industry experience in the field of construction, building code inspection, plans review or a related field.
- Certified by the State of Florida as an Building Code Administrator pursuant to Chapter 468, Florida Statutes, Part XIII, for the appropriate trade; OR the ability to obtain a provisional certification as a Building Code Administrator within the first ninety (90) days of hire and consequently obtain a standard Building Code Administrator license within one (1) year of acquiring provisional certification.
- Demonstrated ability to understand, review and interpret construction plans, specifications and blueprints while recognizing deviations from such plans in the construction process.
- Firsthand knowledge of the codes and regulations (including structural, electrical, gas, plumbing, mechanical, and fire codes) that govern building construction, repair, and alteration.
- Serves in the absence of the Building Official.

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**SECTION 4.** The City Council hereby authorizes the Finance Director to appropriate the funds from the Community Development Building Department Salaries Account Number 001-0715-524-0-1201 for fiscal year 2016-2017 to accommodate the Building Inspector and Assistant Building Official Positions referenced in this Section.

**SECTION 5.** Should any one or more of the provisions or element of this Resolution be held invalid, such provision or element shall be null and void, and shall be deemed separate from the remaining provisions or elements and shall in no way affect the validity of any of the remaining provisions or elements of this resolution.

**SECTION 6.** This Resolution shall take effect immediately upon approval.

**PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

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APPROVED:

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THOMAS A. MASTERS  
MAYOR

\_\_\_\_\_  
TERENCE D. DAVIS  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
CITY CLERK

\_\_\_\_\_  
KASHAMBA MILLER-ANDERSON  
CHAIR PRO TEM

\_\_\_\_\_  
LYNNE L. HUBBARD  
COUNCILPERSON

\_\_\_\_\_  
TONYA DAVIS JOHNSON  
COUNCILPERSON

\_\_\_\_\_  
DAWN S. PARDO  
COUNCILPERSON

MOTIONED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

L. HUBBARD \_\_\_\_\_

K. MILLER-ANDERSON \_\_\_\_\_

T. DAVIS JOHNSON \_\_\_\_\_

D. PARDO \_\_\_\_\_

T. DAVIS \_\_\_\_\_

REVIEWED AS TO LEGAL SUFFICIENCY

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PAMALA HANNA RYAN, B.C.S.  
CITY ATTORNEY

DATE: \_\_\_\_\_